



Second Progress Report

IST-2001-39118

Training of Network Security Incident Teams Staff

TRANSITS



Deliverable no. D8

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1. Technical Achievement

WP0 – Project Management and Dissemination

P01 TERENA (Effort in PM): 1.11

TERENA is the lead contractor for WP0. TERENA's Karel Vietsch fulfils the function of TRANSITS Project Manager and is in charge of the day-to-day management of the project. This includes the direct supervision of the TERENA staff members working on the project and liaison with project partner UKERNA. TERENA organises the regular project meetings, which involve both project partners. Information from both partners on manpower effort and on results achieved is collected by TERENA on a monthly basis and integrated for the benefit of the day-to-day management of the project and for the periodic reporting to the Commission.

The First Progress Report and corresponding cost statements, covering the first year of the project's lifetime, were submitted to the Commission in October 2003 as Deliverable D4.

TERENA maintains the project website (www.ist-transits.org), which is the main conduit of information about the project and in particular the training courses. The website is regularly being updated. A number of mailing lists are maintained. TERENA also liaises about TRANSITS developments with TF-CSIRT.

P02 UKERNA (Effort in PM): 0.26

UKERNA contributed to the monthly collection of information on the progress of the project and to the First Progress Report, and participated in the project meetings.

WP1 – Course material

P01 TERENA (Effort in PM): 0.07

TERENA made small contributions to the development of the course materials.

P02 UKERNA (Effort in PM): 0.67

UKERNA is the lead contractor for WP1, the development and maintenance of the course materials. Throughout the reporting period the material was updated, among others based on the feedback received at the presentations of the course material. A major overhaul of the materials was carried out in the first months of 2004, and the resulting "Second Edition of the Course Material" was submitted to the Commission in March 2004 as Deliverable D6.

WP2 – Logistics and organisation

P01 TERENA (Effort in PM): 0.92

TERENA is the lead contractor for WP2, which covers planning and making logistic arrangements for the workshops. Venues were inspected, selected and booked for the third and fourth training workshop. These two workshops took place during the reporting period: at Castello di San Gaudenzio in Cervesina near Milan on 30-31 October 2003, and at the Mellingburger Schleuse Hotel in Hamburg on 25-26 May 2004.

In addition to making the local arrangements for the workshops, TERENA also took care of spreading the workshop announcements, correspondence with (potential) participants and collecting their financial contributions. TERENA also managed the TRANSITS fund from which part of the cost can be covered of workshop participants from non-profit organisations in economically less developed countries.

P02 UKERNA (Effort in PM): 0.21

UKERNA contributed to publicising the workshops as well as to the selection of workshop participants. UKERNA was responsible for collecting the team of lecturers for each workshop.

WP3 – Course delivery**P01 TERENA (Effort in PM): 0.42**

TERENA staff attended the training courses and took care of network connectivity and other on-the-spot logistics. TERENA staff introduce and round off the workshops; certificates are issued to workshop participants.

P02 UKERNA (Effort in PM): 0.33

UKERNA is the lead contractor for WP3, the actual delivery of the course material in training workshops. UKERNA's Andrew Cormack is the principal lecturer at the workshops. Feedback is collected from the participants, among others through questionnaires.

1.1 Status of Deliverables and Milestones

No.	WP	Title	Lead Partner	Plan	Target	Actual
D1	1	First edition of course material	UKERNA	Sep 2002		Sep 2002
D2	3	Report on 1 st training workshop	UKERNA	Oct 2002		Nov 2002
D3	3	Report on 2 nd training workshop	UKERNA	Apr 2003		Jun 2003
D4	0	First progress report and cost statement	TERENA	Jul 2003		Oct 2003
D5	3	Report on 3 rd training workshop	UKERNA	Oct 2003		Nov 2003
D6	1	Second edition of course material	UKERNA	Mar 2004		Mar 2004
D7	3	Report on 4 th training workshop	UKERNA	Apr 2004		Jun 2004

1.2 Issues

There have been no major deviations from plan, and the work has progressed as expected. According to the schedule in the project contract, the training workshops are to take place in April and October of each year, with a report to the Commission in the same months. In practice it turns out to be more practical to organise the workshops in May, respectively very late in October or early November. As a consequence, reports on the workshops reach the Commission one or two months later than officially planned.

1.3 Partner Details

There have been no changes to the project consortium or any difficulties with the contributions of the partners.

2. Meetings

2.1 Project Meetings

Third TRANSITS Project Meeting, Amsterdam 24 September 2003

The meeting was attended by Karel Vietsch and Dick Visser (TERENA) and Andrew Cormack (UKERNA). The logistic arrangements for the third training workshop were discussed in detail. The applications for participation in that workshop were studied and a selection was made.

Fourth TRANSITS Project Meeting, Amsterdam 14 April 2004

The meeting was attended by Karel Vietsch and Andrew Cormack. The logistics and time schedule for the fourth training workshop were discussed in detail. The applications for participation in that workshop were studied. A possible agreement between the TRANSITS project and FIRST was discussed, for using the TRANSITS materials in other continents. Additional ways for announcing the TRANSITS training courses were discussed.

2.2 Conferences/workshops organised

Third TRANSITS training workshop, Cervésina, 30-31 October 2003

The workshop was attended by 22 trainees from 14 countries: Austria, Cyprus, France, Germany, Iran, Italy, Latvia, the Netherlands, Norway, Poland, Portugal, Slovenia, Spain, and the United Kingdom. Lecturers were Andrew Cormack (UKERNA), Klaus Möller (DFN-CERT), David Parker (UNIRAS), Jacques Schuurman (SURFnet CERT) and Don Stikvoort (Stelvio). A full report on the workshop has been submitted to the Commission as TRANSITS deliverable D5.

Fourth TRANSITS training workshop, Hamburg, 25-26 May 2004

The workshop was attended by 15 trainees from 10 countries: Belgium, Finland, Germany, Greece, Ireland, FYRoMacedonia, the Netherlands, Poland, Switzerland, and the United Kingdom. Lecturers were Andrew Cormack (UKERNA), Stelios Maistros (GRNET-CERT), Klaus Möller (DFN-CERT), Claudia Natanson (BT SBS) and Jacques Schuurman (SURFnet CERT). A full report on the workshop has been submitted to the Commission as TRANSITS deliverable D7.

2.3 Conferences attended

None

2.4 Submission of Papers

None

3. Effort for the reporting period

Resources allocation (Partner vs. WP) per month for reporting period

July 2003

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.06	0.02	0.02	0.00	0.10	0.23
P02 UKERNA	0.05	0.05	0.00	0.00	0.10	0.23
Total	0.11	0.07	0.02	0.00	0.20	0.46
Estimated	0.05	0.18	0.17	0.06	0.46	0.46

August 2003

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.05	0.01	0.01	0.00	0.07	0.23
P02 UKERNA	0.00	0.07	0.02	0.00	0.09	0.23
Total	0.05	0.08	0.03	0.00	0.16	0.46
Estimated	0.06	0.18	0.17	0.05	0.46	0.46

September 2003

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.11	0.00	0.06	0.00	0.17	0.23
P02 UKERNA	0.02	0.03	0.03	0.00	0.08	0.23
Total	0.13	0.03	0.09	0.00	0.25	0.46
Estimated	0.05	0.18	0.17	0.06	0.46	0.46

October 2003

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.07	0.00	0.52	0.12	0.71	0.23
P02 UKERNA	0.02	0.00	0.03	0.16	0.21	0.23
Total	0.09	0.00	0.55	0.28	0.92	0.46
Estimated	0.06	0.18	0.17	0.05	0.46	0.46

November 2003

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.21	0.00	0.00	0.00	0.21	0.23
P02 UKERNA	0.00	0.05	0.02	0.02	0.09	0.23
Total	0.21	0.05	0.02	0.02	0.30	0.46
Estimated	0.05	0.18	0.17	0.06	0.46	0.46

December 2003

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.12	0.00	0.00	0.00	0.12	0.23
P02 UKERNA	0.02	0.01	0.00	0.00	0.03	0.23
Total	0.14	0.01	0.00	0.00	0.15	0.46
Estimated	0.06	0.18	0.17	0.05	0.46	0.46

January 2004

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.05	0.00	0.07	0.00	0.12	0.23
P02 UKERNA	0.00	0.15	0.03	0.00	0.18	0.23
Total	0.05	0.15	0.10	0.00	0.30	0.46
Estimated	0.05	0.18	0.17	0.06	0.46	0.46

February 2004

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.08	0.00	0.01	0.00	0.09	0.23
P02 UKERNA	0.00	0.14	0.01	0.00	0.15	0.23
Total	0.08	0.14	0.02	0.00	0.24	0.46
Estimated	0.06	0.18	0.17	0.05	0.46	0.46

March 2004

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.06	0.02	0.01	0.00	0.09	0.23
P02 UKERNA	0.00	0.11	0.04	0.00	0.15	0.23
Total	0.06	0.13	0.05	0.00	0.24	0.46
Estimated	0.05	0.18	0.17	0.06	0.46	0.46

April 2004

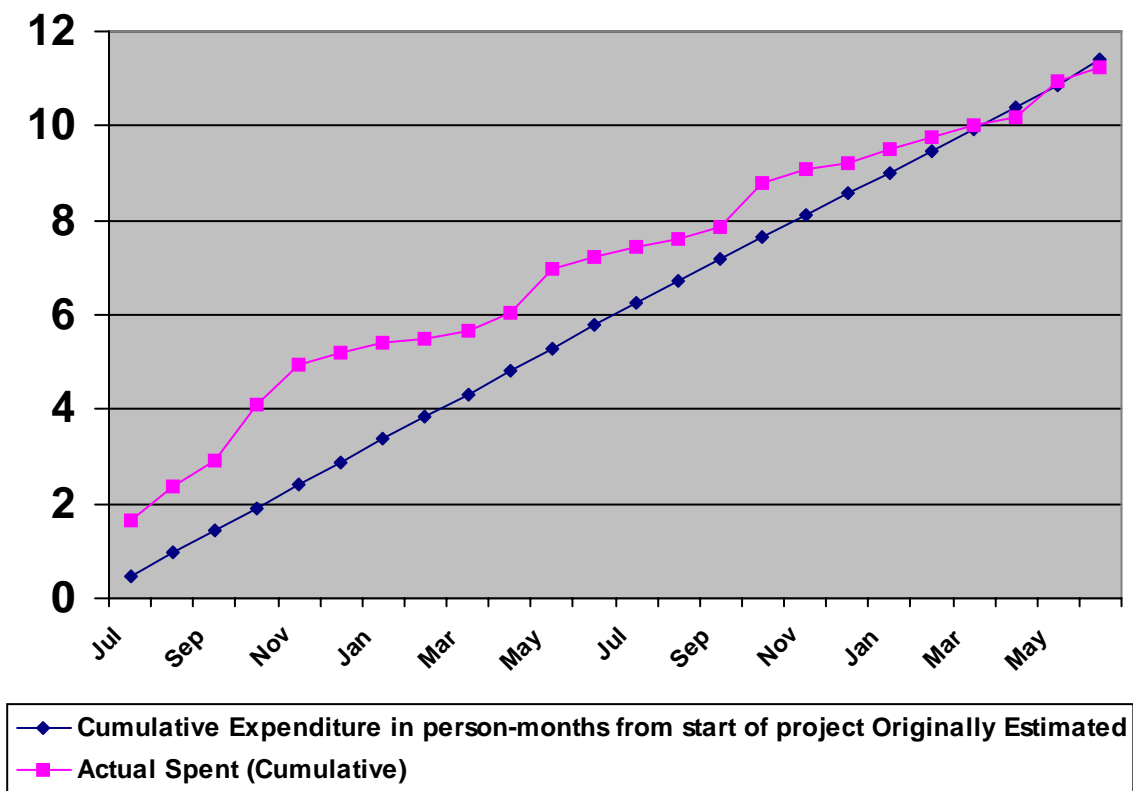
WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.06	0.01	0.03	0.00	0.10	0.23
P02 UKERNA	0.04	0.02	0.02	0.00	0.08	0.23
Total	0.10	0.03	0.05	0.00	0.18	0.46
Estimated	0.06	0.18	0.17	0.05	0.46	0.46

May 2004

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.11	0.01	0.12	0.30	0.54	0.23
P02 UKERNA	0.05	0.02	0.00	0.15	0.22	0.23
Total	0.16	0.03	0.12	0.45	0.76	0.46
Estimated	0.05	0.18	0.17	0.06	0.46	0.46

June 2004

WP	0	1	2	3	Total	Estimated
Partner						
P01 TERENA	0.13	0.00	0.07	0.00	0.20	0.27
P02 UKERNA	0.06	0.02	0.01	0.00	0.09	0.27
Total	0.19	0.02	0.08	0.00	0.29	0.54
Estimated	0.10	0.22	0.13	0.09	0.54	0.54



4. Expenditures

4.1 Durable Equipment Expenditures

Date*	Description	Depreciation 36/60 months	% Allocation to Project	Used for	Amount
Total Cumulative from start of the project					
Total Cumulative from start of the project as originally planned					0

4.2 Subcontracting Expenditures

Date*	Description	Depreciation 36/60 months	% Allocation to Project	Used for	Amount
Total Cumulative from start of the project					
Total Cumulative from start of the project as originally planned					0

4.3 Travel and Subsistence Expenditures

Date	Description	Used for	Amount
23/24-9-2003	Amsterdam (Cormack)	Project meeting	114.23
29/10-1/11-2003	Cervesina (Cormack)	3 rd training workshop	509.41
29/31-10-2003	Cervesina (De Groot)	3 rd training workshop	704.30
29/31-10-2003	Cervesina (Visser)	3 rd training workshop	725.98
29/31-10-2003	Cervesina (Vietsch)	3 rd training workshop	1183.09
15-12-2003	Brussels (Cormack)	Project review meeting	536.41
15-12-2003	Brussels (Vietsch)	Project review meeting	224.80
27-1-2004	Hamburg (Vietsch)	4 th training workshop	416.30
14-4-2004	Amsterdam (Cormack)	Project meeting	596.77
24/27-05-2004	Hamburg (Cormack)	4 th training workshop	422.01
24/26-05-2004	Hamburg (De Groot)	4 th training workshop	660.99
24/26-05-2004	Hamburg (Vietsch)	4 th training workshop	603.60
Total Cumulative from start of the project			10359.45
Total Cumulative from start of the project as originally planned			15100.00

4.4 Consumables Expenditures

Date*	Description	Used for	Amount
12-8-2003	Books for training courses	3 rd and 4 th training workshops	1420.11
12-8-2003	Training materials: print work	3 rd training workshop	84.80
31-10-2003	Training materials: print work	3 rd training workshop	238.30
3-10-2003	Training materials: CD-ROM	3 rd training workshop	264.25
1-9-2003	Training materials: print work	3 rd training workshop	64.14
3-5-2004	Training materials: print work	4 th training workshop	75.43
15-5-2004	Training materials: CD-ROMs	4 th training workshop	201.75
18-5-2004	Training materials: print work	4 th training workshop	119.63
24-5-2004	Training materials: print work	4 th training workshop	66.05
1-6-2004	Training materials: print work	4 th training workshop	56.35
21-5-2004	Training materials: re-usable	All training workshops	45.68
Total Cumulative from start of the project			5284.08
Total Cumulative from start of the project as originally planned			4720.00

4.5 Computing Expenditures

Date*	Description	Depreciation 36/60 months	% Allocation to Project	Used for	Amount
Total Cumulative from start of the project					
Total Cumulative from start of the project as originally planned					0

4.6 Other Specific Costs Expenditures

Date*	Description	Used for	Amount
3-10-2003	Reimbursement trainers expenses	2 nd training workshop	741.40
3-10-2003	Receipt reimbursement trainers expenses	2 nd training workshop	-/- 700.00
31-10-2003	Room hire and catering	3 rd training workshop	5878.70
31-10-2003	Contributions from workshop participants	3 rd training workshop	-/- 5720.00
10-11-2003	Reimbursement trainers expenses	3 rd training workshop	1450.87
10-11-2003	Receipt reimbursement trainers expenses	3 rd training workshop	-/- 1362.30
10-11-2003	Reimbursement trainers expenses (Parker)	3 rd training workshop	553.49
10-11-2003	Contribution to costs fro participants from economically less-developed country	3rd training workshop - Folkmanis	739.20
24-5-2004	Contributions from workshop participants	4 th training workshop	-/- 4155.00
1-6-2004	Room hire and catering	4 th training workshop	6371.95
2-6-2004	Reimbursement trainers expenses (Natanson)	4 th training workshop	197.25
2-6-2004	Reimbursement trainers expenses (Maistros)	4 th training workshop	387.62
7-6-2004	Contribution to costs fro participants from economically less-developed country	4 th training workshop - Dimeski	826.65
Total Cumulative from start of the project			15002.85
Total Cumulative from start of the project as originally planned			38200.00

* Invoice Date

5. Other Information

It is an important objective of the TRANSITS project to make the training course materials available so that they can be used in other training workshops besides those that are organised by the TRANSITS project itself. During the second year of the project, the materials have been used in the following courses:

- 15-16 July 2003: IoD Hub, Bristol, United Kingdom

Presentation of the full course to 17 staff members of higher and further education organisations connected to the JANET network. Presenters: Andrew Cormack and Tom Meyer (UKERNA).

- 16 January 2004: Montpellier, France

The TRANSITS materials were used in a one-day session on network security and CSIRTs as part of a workshop organised by the EUMEDCONNECT project. The session was attended by 19 staff members of research networks from the following countries: Algeria, Cyprus, Israel, Malta, Morocco, Syria, and Tunisia. Presenters: Stelios Maistros and Nikos Fousteris (GRNET).

- 18-19 June 2004: Budapest, Hungary

The full course was presented as a train-the-trainers event to 12 staff members of CSIRTs in Latin America and the Asia-Pacific region. These participants were selected by FIRST as regional trainers (see below). Presenters: Andrew Cormack (UKERNA), Jaap van Ginkel (University of Amsterdam), Klaus Möller (DFN-CERT), and Don Stikvoort (S-Cure).

During the reporting period, the TRANSITS project was contacted by Dr. Klaus-Peter Kossakowski, Chairman of FIRST (the Forum of Incident Response and Security Teams). FIRST is a non-profit worldwide coalition of more than 140 CSIRTs. One of the aims of FIRST is to promote the creation and expansion of Incident Response Teams and membership around the world, and lack of suitable and affordable training has been identified as a factor hindering this. FIRST therefore plans to arrange training courses in regions of the world where there is a particular need, initially Latin America and the Asia-Pacific region, using trained and accredited staff of existing CSIRTs in those regions as trainers. At a meeting in Hamburg on 28 May 2004 an agreement was reached between FIRST and the TRANSITS project partners that FIRST can use the TRANSITS materials for these courses, subject to conditions designed to ensure the quality of training delivered.

A workshop was therefore arranged adjacent to the FIRST conference in Budapest in June 2004 to train the first local trainers from the two target regions.

The first presentations of the TRANSITS materials in Latin America and the Asia-Pacific region are expected to take place later in 2004. Subsequently FIRST plans to hold at least one course per year in each region and to build regional and specialist modules around the core curriculum of the TRANSITS modules.

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